



**HUMAN RESOURCES
SALARY PACKAGING—SUPERANNUATION**

This form is to be used to apply changes in current superannuation arrangements and salary packaging.
Please complete and email to benefits-hr@uwa.edu.au.

SECTION 1 - APPLICANT DETAILS (please use block letters)

Employee number Family name

Title First names

School Work Phone

SECTION 2 - TERMS AND CONDITIONS

I have read and understood UWA's terms and conditions held within my salary packaging agreement and agree to abide by these rules and any changes, which may be applied from time to time. I will notify Human Resources of any changes to my salary packaging and will not hold UWA liable for any loss associated with salary packaging by me. I understand that salary packaging may not be retrospective and that **I am obliged to give a minimum of two weeks notice for packaging arrangements to be processed or amended.**

Under the new superannuation legislation with effect 1 July 2017 "concessional contributions" (i.e. employer contributions and employee salary packaged contributions) will be limited to \$25,000 per year per member. DBD Members: Notional Taxed Contribution (NTC) formula is used to determine your concessional contribution totals for cap purposes (login to UniSuper website to find yours).

SECTION 3 - AUTHORISATION

I acknowledge that I have read the terms and conditions relating to concessional contribution caps and hereby authorise UWA to decrease my gross salary to provide the following benefits on a fortnightly basis to commence with the next available pay period.

Employee signature Date (dd/mm/yy)

This authority remains in place until amended or cancelled by me in writing or cessation of my employment with UWA.

SECTION 4 - SUPERANNUATION PACKAGING REQUEST

Commence Packaging Arrangements (select the appropriate option)

- (a) Member contribution to UniSuper Defined Benefit Plan (DBP) or UniSuper Accumulation 2 (formerly ICP) Package an amount equal to 8.25% of superannuable salary to replace my 7.00% after-tax member contribution
- (b) UniSuper Additional Voluntary pre-tax contribution to UniSuper Accumulation Plans Package an amount of \$ per pay

Change Packaging Arrangements (select the appropriate option)

- (a) UniSuper Additional Voluntary pre-tax contribution to UniSuper Accumulation Plan Package an amount of \$ per pay

Cease Packaging Arrangements (select the appropriate option)

- (a) Member contribution to UniSuper Defined Benefit Plan (DBP)/Accumulation Plans and revert to 7% after tax member contribution Cease packaging from pay date
- (b) UniSuper Voluntary pre-tax contribution to UniSuper Accumulation Plans Cease packaging from pay date
- (c) Cease after-tax contribution Cease packaging from pay date

SECTION 5 - HR SYSTEMS & EMPLOYEE BENEFITS USE ONLY

Date Received (dd/mm/yy) XLS Updated (dd/mm/yy)

Date Processed (dd/mm/yy)