

**PROFESSIONAL AND CONSULTATIVE WORK:
ANNUAL SCHOOL ACTIVITY REPORT TO THE VICE CHANCELLOR**

Vice Chancellor

Following is a report on the professional and consultative work of my School/section over the twelve months of ____ (year).

School/Section _____

1.0 One or more members of staff have engaged in professional and consultative work over the past twelve months.

Yes No (Nil Return)

2.0 Total number of staff within School/Section at year end who are eligible to engage in professional and consultative activities **Refer to Section 6.11(b).** _____

3.0 Total number of staff involved in consulting _____

4.0 Total number of contracts

4.1 Private Consultancies _____

4.2 University and School Consultancies _____

5.0 Total amount of time allocated to consulting (where 1 day equals 8 hours)

5.1 Private Consultancies _____

5.2 University and School Consultancies _____

6.0 Amount of contribution to School/section overheads

6.1 Private Consultancies _____

6.2 University and School Consultancies _____

7.0 Amount of contribution to School research funds (if applicable)

7.1 Private Consultancies _____

7.2 University and School Consultancies _____

Signed (Head of School) _____

Date _____