THE UNIVERSITY OF WESTERN AUSTRALIA

HUMAN RESOURCES

AUTHORISATION FOR SALARY TRANSFER

To: Human Resources, M350, The University of Western Australia

SECTION 1 - PERSONAL DETAILS

Employee number | | | | | | | | | Family name

First names

School

SECTION 2 - SALARY TRANSFER INSTRUCTIONS

Please deduct a *specified amount* from my salary and credit it to an account. ☐→ complete (2a) below and section 3.

or

Please pay the *balance of my salary*, after tax (if applicable) and deductions, to an account. ☐→ refer to (2b) below and complete section 3.

(2a) Specified Amount

I authorise you to deduct the amount of $ per fortnight from the sums of money that may be due to me during the term of my employment with the University of Western Australia, to the credit of the account below. The credit union/building society/bank's receipts shall be full and sufficient discharge for same.

All previous authorities are hereby cancelled.

(2b) Net Salary

I authorise you to pay all sums of money that may be due to me during the term of my employment with the University of Western Australia, to the credit of the account below. The credit union/building society/bank's receipts shall be full and sufficient discharge for same.

All previous authorities are hereby cancelled.

SECTION 3 - BANK ACCOUNT DETAILS

Please note that payments cannot be made to credit cards

Account in the name of Account number

Name of bank Bank branch

Bank State Branch (BSB) number | | | | | | |

Please ensure your bank account number is correct. Check with your bank if you are unsure of the details. Incorrect information may lead to delays in crediting your account. Please note that many ATM cards do not hold bank account numbers on the face of the card.

Signature *(must be an original signature)* Date *(dd/mm/yy)*