



**HUMAN RESOURCES
APPLICATION FOR ACADEMIC PROMOTION (Form 3)
NOMINATION OF ASSESSORS - HEAD OF SCHOOL**

To be completed by the Head of School, attached to the application for promotion and forwarded to the Dean for additional comments. Heads are *not* to confer with the applicant when nominating assessors, but may confer with the Head of the Discipline Group and other senior members of the discipline. Applicants should not be informed of recommended assessors. For further information see: [Guide for the Use of an Academic Portfolio](#)

Please nominate five assessors which include at least **two Go8** and **two international** assessors.

All assessors should be above the level to which the applicant is applying (with the exception of Level E of which assessors should be the same level) and have no close professional or personal association with the applicant.

SECTION 1 - APPLICANT DETAILS

Name of Applicant

Name of School

SECTION 2 - SIGNATURE OF THE HEAD OF SCHOOL

Signature of Head of School

Name of Head of School

Date (dd/mm/yy)

SECTION 3 - SIGNATURE OF THE DEAN

Signature of Dean of the Faculty

Name of Dean

Date (dd/mm/yy)

FOR USE BY THE DEAN OF THE FACULTY ONLY

I offer the following additional comments with regard to the nominations for assessors provided by the Head of School on page 2 of this form (if considered necessary).

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SECTION 4 - NOMINATED ASSESSORS

I confirm that the nominated assessors have appropriate expertise and standing in the discipline. To the best of my knowledge, they have no close professional or personal association with the applicant and are capable of providing independent advice on the application relative to the promotion criteria. Furthermore, I have not consulted with the applicant concerning these nominations.

Assessor 1

Name and Title of Assessor

Organisation Email

Comments (including reason for nomination)

Assessor 2

Name and Title of Assessor

Organisation Email

Comments (including reason for nomination)

Assessor 3

Name and Title of Assessor

Organisation Email

Comments (including reason for nomination)

Assessor 4

Name and Title of Assessor

Organisation Email

Comments (including reason for nomination)

Assessor 5

Name and Title of Assessor

Organisation Email

Comments (including reason for nomination)